

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

Monday, October 22, 2018

**6:00 p.m. - Open Session in the School Resource Room and Closed Session to follow
immediately after the completion of Open Session**

APPROVED MINUTES

OPEN SESSION

Call to Order and Pledge of Allegiance: President Amy Jorgenson called the meeting to order at 6:00 p.m. Other Board Members present: Sarah Duggan Goldstein, Bob Wagner, and Kevin Krueger (absent: Kirsten Purinton); Principal/Curriculum Director: Michelle Kanpies; Superintendent of Business Services: Sue Cornell; District Employees: Jenn Stoller, Alyssa Wagner, Barb Krueger, Michelle Jordan, Jessica Dennis, Marleen Johnson, Miranda Dahlke; Community Members: Denise Kellerman, Zuzka Krueger, and Casey Dennis, arrived at 6:59 p.m. - Keith Mann, Louis Munao, and Jennifer Munao; Students: Megan Duthie and Karoline Jordan.

President Amy Jorgenson announced that the District is returning to the practice of recording audio of the Board of Education meetings.

1. **MSP (Krueger/Wagner)** to approve of the agenda as presented. Approved 5-0.
2. **MSP (Duggan Goldstein/Krueger)** to approve as presented the minutes of the regular Board of Education meeting on September 25, 2018 and the special Board of Education meeting on October 2, 2018. Approved 5-0.
3. Public Comment will be allowed regarding each Agenda item as allowed by the Board of Education.
4. Open Discussion - none.
5. Communications - none.
6. Student Council Report - Megan and Karoline reported on the activities scheduled this week to celebrate Spirit Week combined with National Drug and Alcohol Awareness Red Ribbon Week.
7. Good News Report -
 - Ms. Wagner shared that on October 17, the K-4th graders went on a field trip with their teachers and chaperones to Seaquist Orchards in Sister Bay.
 - Ms. Ehrlich-Johnson announced that Officer Chris Neuville and Sheriff Delarwelle spoke at the 5th/6th graders' DARE Graduation on October 16. Many parents were in attendance, and Mason Isaacson and Madelyn Kellerman read the essays they wrote.
 - Colossal Fossils - Mrs. Dennis reported that on October 5, David Daniels of Wausau presented an educational and interactive program on life cycles, biology, history, geology centered around fossils found in the state of Wisconsin.
8. Principal Michelle Kanipes' Report -
 - On October 4, at the request of the Door County K9 Unit, the school held the first of its required lockdown drills, receiving a clean interior/exterior campus search,
 - Mrs. Kanipes attended a three day school safety and crisis workshop, the District is required by DPI to update its safety plan by 2019. Officer Schultz will attend a training to become a school assessment coordinator to save the District from contracting with an off Island contractor. All staff, local, and county safety personnel took part in an active shooter training on October 18.
 - Parents and community members were invited to an Open House on October 16.
 - Online speech and language services are now being provided through CESA 7. This service has been working very well so far.
 - On October 19, the staff inservice was held to review multiple assessment pieces and student data to work on targeting students for RTI interventions, this will be an ongoing process.
 - Teachers are registered and are beginning to look at ways integrate the online Hoonuit Lifelong Learning programs through CESA 7 (presented at August 23 meeting).
 - The District is in a pilot program for Education Galaxy which is an intervention tool being used in elementary and middle school levels.

- The STEM Committee Meeting met on October 17, Mrs. Kanipes is really impressed with how engages the staff members are to integrate more STEM activities in the curriculum and work with outside experts.
- Tina Lemons the new math expert from CESA 7, will be on the Island this week to work with all the Math teachers collectively as well as an individual coaching model.
- The staff has renewed discussions on standards based report cards potentially for 3rd-5th grades with work throughout this school year and next summer for roll out next school year.
- Six northern Michigan colleges and universities have responded to Mrs. Kanipes concerning our staffing needs in the future, thorough student teaching, internships, or new graduates.

9. Items for Discussion - President Amy Jorgenson announced that two topics came up at the Annual Meeting, and the Board wanted to have additional discussion on these topics without action at this time.

- Off Island transportation for students athletes taking part in the spring sports cooperative programs of softball and baseball with Gibraltar. In prior years, on a couple students participated, then last spring, a large number of students took part in these sports. What are the options for transporting students between Northport and Gibraltar and where will they stay overnight? Gibraltar has begun give the District costing for these sport programs, and these costs are quite high. There are liability concerns with students transporting other students to school sponsored events. Would the van driver be an employee or a volunteer, all options are being considered at this point. The Board is interested in input from others as this discussion continues. No action was taken.
- The topic of a school hot lunch program has come up periodically times over the years. The District does not have a commercial kitchen in which to prepare hot lunch. The costing of building a commercial kitchen is quite high. There are also many, many Federal requirements that need to followed to provide a school lunch program which we currently cannot meet. One parent requested the District again look into if an outside restaurant with a licensed, commercial kitchen could offer lunches for purchase at the parents expense. The District is just starting to look into options, and the Board is interested in input from community members on this topic, possibly survey parents on interest and costings, or form a committee. Denise Kellerman stated that the Community Center will have a commercial kitchen early next year. No action was taken.

10. Board of Education Committee's Reports -

- President's Report - Amy Jorgenson noted that there have been a couple of situations recently concerning visitors to the District. She would like to remind everyone pursuant to the District's visitors' policy, that any visitor to the District - whether they are a parent, child, or community member are expected to treat all students and staff with respect. If a visitor's behavior is disrespectful, they will be asked to leave immediately.
- Budget Committee - Kevin Krueger presented a proposal from NEWSLA, an online current events program. The 12 month cost is \$1,000 for use from K-12th grades. Mrs. Dahlke reported on how she has used NEWSLA for the past two years. The program allows all students to see essentially the same article but at their individual reading level. A subscription version would allow teachers to track students, doesn't require paper copies to be made. Membean is a easy to use, fun online program for vocabulary enrichment for middle and high school students. Mrs. Dennis reported a free trial of Membean was used as part of the ACT test preparation. The program can be used during RTI time, ACT prep, or English class. The cost for fifty subscriptions for 12 months is \$800. Mrs. Cornell read the A1 and A2 Budget Resolutions for approval during the action items, and noted that the safety grant monies are now in the budget. The State rereleased the PI401 tax revenue worksheets and and the local tax levy is being reduced by \$3,804. Kevin Krueger went over the monthly payables.
- Learning & Technology Committee - The committee listened to a presentation by Charlie Heckel and Sarah Holewinski from the RVA- Rural Virtual Academy. Tom Nikolai gave a report on (they do have a driver's ed program)
- Policy Committee - The committee worked on the McKinney Vento Homeless Policy for a first reading. The Acceptable Use Policy 363.3 was tabled for this meeting. The Graduation Requirements Policy 345.6 needed a number of updates including: DPI doesn't allow a ½ credit physical education opt out, the Health class requirement will be ½ credit class taken during high

school. Middle school students will continue to receive Health classes, but cannot receive high school credit. The language will change from 1 credit requirement in Tech Ed to 1 credit requirement in Career and Tech Ed class. The state requires a 1 credit Civics class and that wording will be on a bullet point now. The committee wanted to hear from the other board members on the topic of 1 credit of foreign language requirement. Other board members and audience members agreed that 1 credit of world language would be a good requirement. That would leave 7 elective credits. Finally, the committee reviewed policies still needing to be transferred to WASB format.

- Athletic Committee - The committee met on October 4. The district is moving to get all coaches to certified through WIAA for the safety of the students and liability of our coaches. Evy Beneda and Michelle Jordan updated the committee on the accomplishments of the cross country runners, equestrians, and trapshooters this fall. Michael Gillespie will be stepping down from coaching golf. Chad Beneda will be stepping down from coaching middle school basketball. We appreciate that Sarah Gibson, Shawn Young, Brenda Cornell, Jim Rose, and Pete Nikolai (middle School) for coaching during the upcoming basketball season.
- Employee Relation and Personnel Committee - Sarah Duggan Goldstein reported that the committee continued to work on writing job descriptions for the Athletic Director and Student Services/Guidance description
- Transportation / Building & Grounds Committee - Kevin Krueger announced that the committee was reviewing the roof bid template, the committee will be opening the bids at the November monthly meeting.
- Special Committee - Gym - Tabled
- Special Committee - STEM - Sarah Duggan Goldstein thanked the staff for their enthusiasm, and shared the science opportunities provided so far this year- Snapshot Science, ROV project, Colossal Fossil presentation, future plans for STEM integration, and wastewater discussion.

11. Action Items -

- A. **MSP (Krueger/Wagner)** to approve the payment of bills in the amount of **\$51,298.10**. Approved 4-0.
- B. Approval of Budget Committee Recommendations
 1. **MSP (Krueger/Wagner)** to approve the twelve month Membean Contract in the amount of \$800. Approved 4-0.
 2. **MSP (Duggan Goldstein/Krueger)** to approve the twelve month NEWSELA Contract for \$1,000. Approved 4-0.
- C. Approval of Policy
 1. Policy Review & Revision and Approval for First Reading by the Board
 - i. **MSP (Duggan Goldstein/Wagner)** to approve the first reading of the Graduation Requirements Policy 345.6. Approved 4-0.
 - ii. **MSP (Wagner/Jorgenson)** to approve the first reading of the McKinney Vento Homeless Policy Approved 4-0.
 - iii. 363.3 Acceptable Use Policy - TABLED
 2. Policy Approval for Sunsetting the as per DPI regulations.
 - i. **MSP (Duggan Goldstein/Krueger)** to approve the second and final reading of the .5 Credit for Physical Education Exemption Policy 354.5. Approved 4-0.
- D. **MSP (Wagner/Duggan Goldstein)** to approve the Washington Island School Budget for the 2018-2019 school year as follows: BE IT RESOLVED that the Washington Island School District Board of Education approve a budget in the amount of \$1,569,158 revenues and \$1,522,499 expenditures, resulting in an increase of \$46,659 in fund balance, for the 2018-19 school year as filed with the Secretary of the Board of Education October 22, 2018, in accordance with the Rules, Regulations, and Policies of the Board of Education. Lou Munao asked some questions concerning the annual budget. Roll call vote: Wagner-aye, Krueger-aye, Duggan Goldstein-aye, Jorgenson-aye. Approved 4-0.
- E. **MSP (Wagner/Krueger)** to approve the resignation of Chad Beneda as the volunteer middle school Basketball Coach. Approved 4-0.

- F. **MSP (Krueger/Wagner)** to approve the resignation of Michael Gillespie as the High School Golf Coach. Approved 4-0.
- G. **MSP (Krueger/Wagner)** to approve the PI-401 Tax Levy Certification as follows BE IT
RESOLVED that the Washington Island School District Board of Education approve a tax levy in the amount of \$1,412,769.00 for the 2018-19 school year for operation and maintenance of the Washington Island School District as filed with the Secretary of the Board of Education October 22, 2018, in accordance with the Rules, Regulations, and Policies of the Board of Education. This motion is based upon Wisconsin Statutes Section 120.12(3) and upon a determination that the annual meeting has voted an inappropriate tax levy for operation of the Washington Island School District. Roll Call Vote: Wagner-aye, Krueger-aye, Duggan Goldstein-aye, Jorgenson-aye. Approved 4-0.
- H. **MSP (Jorgenson/Wagner)** to accept the gift of two cases of apples from Seaquist Orchards for the students and staff. Roll Call Vote: Krueger-aye, Wagner-aye, Duggan Goldstein-aye, Jorgenson-aye. Approved 4-0.

12. Proposed Future Meetings Dates

Spec. Committee - Gym	TBA	WISD Resource Room
Employee Relations & Personnel Comm.	TBA	TBA
Policy Committee	Nov. 26 at 3:00 p.m.	WISD Library
Learning & Technology Comm.	Nov. 26 at 4:00 p.m.	WISD Resource Room
Transportation Building Grounds Comm.	Nov. 26 at 5:00 p.m.	WISD Resource Room
Budget Committee	Nov. 26 at 5:30 p.m.	WISD Resource Room
Regular Board of Education	Nov. 26 at 6:00 p.m.	WISD Resource Room

- 13. **MSP (Duggan Goldstein/Wagner)** to move into Executive (Closed) Session at 8:18 p.m. pursuant to Section 19.85 (1)(c)(e)&(f) of the Wisconsin State Statute to review and discuss Personnel. Approved 4-0.
- 14. **MSP (Wagner/Krueger)** to adjourn Executive (Closed) Session to Open Session at 8:27 p.m. Approved 4-0.
- 15. **MSP (Wagner/Krueger)** to adjourn the meeting at 8:27 p.m. Approved 4-0.